



**REGULAR MEETING OF COUNCIL  
Held on Monday August 23, 2021  
Council Chambers, 962 St. John Avenue &  
Virtually, commencing at 6:00 p.m.**

**IN ATTENDANCE:**

Mayor: D. Anderberg

Councillors: B. McGillivray, L. Jackson, M. Barber and S. Korbett

Absent with Regrets: W. Elliott

Staff: L. Wilgosh, Chief Administrative Officer; L. Rideout, Director of Community Services; W. Catonio, Director of Finance and Human Resources; A. Roth, Director of Operations; A. Grose, Recreation Manager; D. Green, Family and Community Support Services; M. Everts, Marketing Events and Economic Development Officer; D. Desabrais, Municipal Energy Project Lead and L. Goss, Administrative Manager

**1. CALL TO ORDER**

Mayor Anderberg called the meeting to order at 6:01 pm.

**2. SCHEDULED PUBLIC HEARING**

**3. AGENDA APPROVAL**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek approves the August 23, 2021 agenda as amended, the amendment being the addition of items 8.11 AUMA Preconvention Sessions, 11.6 Personnel and 11.7 Pincher Creek Community Early Learning Centre Personnel.

**CARRIED 21-309**

**4. DELEGATIONS**

**4.1 SASCI/Community Grant Writer**

Dan Crawford attended the meeting to present a proposal to Council regarding long term support for Southwest Alberta Sustainable Community Initiative's Community Grant Specialist.

**5. ADOPTION OF MINUTES**

**5.1 Minutes of the Regular Meeting of Council held on July 26, 2021**

**JACKSON:**

That Council for the Town of Pincher Creek approve the minutes of the Regular Meeting of Council held on July 26, 2021 as amended, the amendment being that Councillor Korbett was absent with regrets for the public hearing, agenda item 2.2 Land Use Bylaw Amendment 1547-AM.

**CARRIED 21-310**

Handwritten initials in blue ink, appearing to be "D.A." or similar, written over a horizontal line.

**5.2 Minutes of the Committee of the Whole meeting held on August 4, 2021**

**BARBER:**

That Council for the Town of Pincher Creek approve the minutes of the Committee of the Whole meeting held on August 4, 2021 as amended, the amendment being that Councillor McGillivray was absent with regrets.

**CARRIED 21-311**

**6. BUSINESS ARISING FROM THE MINUTES**

**7. BYLAWS**

**8. NEW BUSINESS**

**8.1 Terms and Conditions of Sale 2021 Public Auction**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek approve the Terms and Conditions of Sale for the 2021 Public Auction and that a copy be attached hereto and form part of the minutes.

**CARRIED 21-312**

**8.2 Public Auction Time and Date**

**JACKSON:**

That Council for the Town of Pincher Creek approve the tax arrears recovery Public Auction date as follows:

Date: November 15, 2021

Time: 10:00 a.m.

Place: 962 St. John Avenue Town Hall in Council Chamber Pincher Creek, Alberta T0K 1W0

**CARRIED 21-313**

**8.3 Elkford Wildcat Days 2021 Parade**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek agree to participate in the District of Elkford Wildcat Days celebration and Parade on Saturday September 25, 2021 and that a member of Council be authorized to attend.

**CARRIED 21-314**

**8.4 Canada's History and the Municipal Role in Reconciliation Workshop**

**KORBETT:**

That Council for the Town of Pincher Creek authorize the attendance of Councillor McGillivray at the Canada's History and the Municipal Role in Reconciliation Workshop hosted by the Rural Municipalities of Alberta at a cost of \$25.

**CARRIED 21-315**

**8.5 MCCAC Multi-Purpose Facility Funding**  
**JACKSON:**

That Council for the Town of Pincher Creek Approve the agreement with the MCCAC Rec Program and allocate \$64,000 to be funded from the Municipal Income Stabilization Reserve

FURTHER

That the funds be returned to the Municipal Income Stabilization Reserve once the grant funding is received.

**CARRIED 21-316**

*D. Desabrais left the meeting at 6:37 pm*

**8.6 Municipal Asset Management Program – Grant Agreement**  
**KORBETT:**

That Council for the Town of Pincher Creek approve and direct administration to sign the grant agreement with the Federation of Canadian Municipalities regarding the Municipal Asset Management Program.

**CARRIED 21-317**

**8.7 Mural Repairs**  
**JACKSON:**

That Council for the Town of Pincher Creek allocate an additional \$8,000 for mural repairs to be funded through the Municipal Income Stabilization Fund if required.

**CARRIED 21-318**

**8.8 2021 General Municipal Election**  
**McGILLIVRAY:**

That Council for the Town of Pincher Creek agree to hold an advanced vote on October 13, 2021 between the hours of 10:00 am and 4:00 pm.

FURTHER

That Council for the Town of Pincher Creek agree that incapacitated electors be authorized to vote in the 2021 General Municipal Election

FURTHER

That Council for the Town of Pincher Creek agree that institutional voting stations be located at the Pincher Creek Hospital, Vista Village, Crestview Lodge and Whispering Winds Village.

**CARRIED 21-319**

**8.9 Chinook Intermunicipal Subdivision and Development Appeal Board Appointment**  
**BARBER:**

**BARBER:**

That Council for the Town of Pincher Creek appoint Councillor McGillivray to the Chinook Intermunicipal Subdivision and Development Appeal Board from August 23, 2021 to October 25, 2021.

**CARRIED 21-320**

**8.10 2021 Second Quarter RCMP Community Policing Report**  
**BARBER:**

That Council for the Town of Pincher Creek receive the 2021 Second Quarter RCMP Community Policing Report as presented.

**CARRIED 21-321**

**8.11 AUMA Preconvention Sessions**  
**McGillivray:**

That Council for the Town of Pincher Creek direct administration to register five council members for the Munis101 course at the AUMA Fall pre convention, and two council members for the RMRF legal pre convention session.

**CARRIED 21-322**

**9. REPORTS**

**9.1 Upcoming Committee Meetings and Events**

Alberta Chief Medical Officer of Health – Dr. Deena Hinshaw  
Special Municipal Development and Subdivision Authority  
Operations Committee  
Budget  
Regional Emergency Management Organization

**JACKSON:**

That Council for the Town of Pincher Creek agree to move the September 1, 2021 Committee of the Whole meeting to September 3, 2021 at 12:00 pm.

**CARRIED 21-323**

**10. ADMINISTRATION**

**10.1 Council Information Distribution List**

**KORBETT:**

That Council for the Town of Pincher Creek accept the August 23, 2021 Council Information Distribution List as information.

**CARRIED 21-324**

*A. Grose left the meeting at 6:55 pm*  
*Mayor Anderberg called a recess at 6:56 pm*  
*D. Green left the meeting at 7:00 pm*  
*A. Roth joined the meeting at 7:02 pm*  
*Mayor Anderberg called the meeting back to order at 7:03*

**11. CLOSED MEETING DISCUSSION**

**KORBETT:**

That Council for the Town of Pincher Creek agree to move to a closed session of Council on Monday, August 23, 2021 at 7:03 pm in accordance with section 16, 19, 24 & 25 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Finance and Human Resources, Director of Community Services, Director of Operations, Marketing Events and Economic Development Officer and Administrative Manager in attendance.

**CARRIED 21-325**

**JACKSON:**

That Council for the Town of Pincher Creek agree to move out of a closed session of Council on Monday, August 23, 2021 at 9:06 pm.

**CARRIED 21-326**

**11.1 Property Tax Arrears Recovery – Reserve Bid – FOIP s. 16, 24 & 25**

**KORBETT:**

That Council for the Town of Pincher Creek approve the reserve bid amounts for the parcels of lands that may be offered for sale to recovery the tax arrears as follows:

Tax Roll # 00178400 \$108,600.00

Tax Roll # 00293900 \$224,500.00

Tax Roll # 00443300 \$225,300.00

**CARRIED 21-327**

**11.2 Tax Arrears Payment Agreement Roll #8051200 – FOIP s. 16 & 24**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek authorize and approve entering into a twenty-one (21) month Tax Arrears Payment Agreement for Roll 08051200 for the years 2020 and prior.

**CARRIED 21-328**

**11.3 Land – Development Application for Plan 0614431, Block 1, Lot 4 – FOIP s. 16 & 24**

**JACKSON:**

That Council for the Town of Pincher Creek authorize and direct administration to proceed and submit the Application for a Development Permit to build a Brewery, Taproom and Residence to the Municipal Development and Subdivision Authority (MDSA) for approval in accordance with the Land Use Bylaw No. 1547.

**FURTHER**

That Council for the Town of Pincher Creek authorize and direct administration to proceed with the proposed upgraded access road on Veterans Street adjacent to Plan 0614431, Block 1, Lot 4 subject to compliance with the 2005 Town of Pincher Creek Engineered Standards supported with the Operations Department final approval with all costs associated at developer's expense.

**CARRIED 21-329**

**11.4 Pincher Creek Early Learning Centre Human Resources Committee – FOIP s. 19**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek accept the Pincher Creek Early Learning Centre Human Resources Committee information as presented.

**CARRIED 21-330**

**JACKSON:**

That Council for the Town of Pincher Creek agree and direct administration to transfer up to \$40,000 to the Pincher Creek Community Early Learning Centre to be funded from the Municipal Sustainability Reserve Fund.

**CARRIED 21-331**

**11.5 Community Grant Funding Review – FOIP s. 16 & 24**

**KORBETT:**

That Council for the Town of Pincher Creek approve the funding requests from community organizations as follows;

Pincher Creek Agricultural Society	\$13,000
Allied Arts Council	\$4,400
Family Resource Centre	\$15,000
Pincher Creek Humane Society	\$8,000
Pincher Creek Historical Society	\$2,500
Group Group Youth	\$5,466
Joe's Gym	\$1,045

**CARRIED 21-332**

**11.6 Personnel**

**KORBETT:**

That Council for the Town of Pincher Creek agree to start the process of the Chief Administrative Officer performance review at the September 3, 2021 Committee of the Whole meeting.

**CARRIED 21-333**

**11.7 Pincher Creek Community Early Learning Centre Personnel**

**JACKSON:**

That Council for the Town of Pincher Creek accept the resignation of Councillor Korbett on the Pincher Creek Community Early Learning Centre Board effective immediately

FURTHER

That Council for the Town of Pincher Creek appoint Councillor Barber to the Pincher Creek Community Early Learning Centre Board effective immediately until the October 2021 Organizational meeting of Council.

**CARRIED 21-334**

**12. NOTICE OF MOTION**

**13. ADJOURNMENT**

**McGILLIVRAY:**

That this meeting of Council on August 23, 2021 be hereby adjourned at 9:13 pm.

**CARRIED 21-335**

  
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MAYOR, D. Anderberg

  
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CAO, L. Wilgosh

**APPROVED BY RESOLUTION  
OF THE COUNCIL OF THE  
TOWN OF PINCHER CREEK,  
THIS 13<sup>th</sup> DAY OF SEPTEMBER 2021      S E A L  
NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON MONDAY SEPTEMBER 13,  
2021 AT 6:00 P.M.**

## 2021 - Public Auction – Terms and Conditions

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1. A parcel of land offered for sale may be redeemed by payment of all arrears, penalties and costs by guaranteed funds at any time until the property is declared sold.
2. Each parcel of land offered for sale will be subject to a reserve bid and to the reservations and conditions contained in the existing certificate of title.
3. The lands are being offered for sale on an “as is, where is” basis, and the municipality makes no representation and gives no warranty whatsoever as to the state of the parcel nor its suitability for any intended use by the successful bidder.
4. The auctioneer, councillors, the chief administrative officer and the designated officers and employees of the municipality must not bid or buy any parcel of land offered for sale, unless directed by the municipality to do so on behalf of the municipality.
5. The purchaser of the property will be responsible for property taxes for the current year.
6. The purchaser will be required to execute a sale agreement in form and substance provided by the municipality.
7. The successful purchaser must, at the time of sale, make payment in cash, certified cheque or bank draft payable to the municipality as follows:
  - a. The full purchase price if it is \$10,000 or less; OR
  - b. If the purchase price is greater than \$10,000, the purchaser must provide a non-refundable deposit in the amount of \$10,000 and the balance of the purchase price must be paid within 20 days of the sale.
8. GST will be collected on all properties subject to GST.
9. The risk of the property lies with the purchaser immediately following the auction.
10. The purchaser is responsible for obtaining vacant possession.
11. The purchaser will be responsible for registration of the transfer including registration fees.
12. If no offer is received on a property or if the reserve bid is not met, the property cannot be sold at the public auction.
13. The municipality may, after the public auction, become the owner of any parcel of land that is not sold at the public auction.
14. Once the property is declared sold at public auction, the previous owner has no further right to pay the tax arrears.